

Notice in accordance with Art. 13 and 14 of EU regulation 2016/679 and D.lgs. 196/03, as amended.
Applicable legislation on the protection of personal data

1. Type of personal data

Dear **SUPPLIER** the undersigned Company, as data controller, with reference to the establishment and/or execution of contractual relation, herewith informs you that the data, identified by the applicable law as personal data, provided directly by you, even verbally, essentially connected to the company name, surname and name, seats, VAT number, Tax number, telephone and fax number, e-mail address, name and surname, mobile phone number, the latter related to your representatives involved in the commercial relationship, to the economical and commercial activity as bank details and data concerning financial solvency, will be treated in accordance with the applicable law on personal data protection and based on the principle of fairness, legality, transparency and privacy.

2. Purpose of the treatment, legal basis and transmission of personal data

The processing of data will be made for the following aim:

- Pre-contractual obligation, as an example for the formulation of offer and quotation and contractually connected with our products and/or services;
- Administrative, financial, organisational and commercial management, of the existing legal relationship, including any eventual statistic surveys, and related obligation of civil, fiscal, financial law, Community regulation and legislation;
- Storage of financial documentation;
- Protection of the contractual rights of the undersigned Company, even in case of disputes;
- Obligation deriving from regulations issued by authorities, legitimated by law and from vigilance organs.

For the a.m. purposes, the protection is necessary to fulfill the law obligation and the execution of the current contract or of any pre-contractual measures adopted on your request and aimed, for instance, to the formulation of quotations. To this purpose, the protection of your data, for the a.m. purposes it does not require your consent and any eventual refusal to provide us these data will result in the impossibility of the undersigned society to continue the juridical relationship.

3. Method and duration of data processing

The protection of your data will be made through documents and paper archives and through electronic and/or telematic instruments with respect to law in such a manner as to ensure their confidentiality and safety, and the correctness, up-date and relevance of the data with respect to all the a.m. purposes and in order to avoid any access and related protection by non-authorised entities.

The personal data will be kept by the undersigned for the whole time of the duration of the legal relationship and at its termination, will be kept to comply with legal obligation (as the storage of accounting documents, archive of contractual documents for any disputes and contractual responsibility) for a period of 10 years or more in case of exercise of defense rights of the undersigned after that the data will be deleted or anonymised.

4. Data diffusion, transfer and communication

Withstanding all the communication carried out in the performance of legal obligation foreseen by law, regulation or community legislation, your data will be processed by the employees and collaborators of the undersigned based on the specific working duties and might be communicated in Italy: i) to banks and other entities operating in the banking sector; ii) to Authorities or Public Institutions; iii) to IT and management consulting companies; iv) to the collection and insurance companies; v) to professional and/or to societies that provide services and consulting (for instance in the accounting, financial, legal, logistic or transport field); vi) to the entities that need to access to your data for the fulfilment of the current legal relationship. In any case, only the personal data necessary to reach the aim for which they are collected will be communicated, and the full respect of security and confidentiality of the data is guaranteed. These entities process the data for the above mentioned purposes as autonomous controllers.

5. Rights of the person concerned

As regards to personal data, and in any moment, you may exercise the rights provided by artt. from 15 to 22 and art. 34 of UE regulation 2016/679, through a simple written request addressed to the Data Controller even by e-mail, post, Pec or by a delegated entity, according to art. 12 of UE regulation 2016/679 and to the limitation as per Title I - Cape III D.lgs 196/2006 as amended, so: (i) achieve the access to personal data to know the data origin, purposes of the treatment, the logic applied to the data processing by using electronic instruments, data categories, addressees (or addresses categories) to which the same will be communicated, period of conservation and their communication in intelligible form; (ii) obtain the correction, the integration, the data cancellation or the limitation of the processing; (iii) oppose to the treatment of your personal data; (iv) obtain the portability of data, where appropriate; (v) withdraw the consent at any time; (vi) lodge a complaint, according to art. 77 of UE Regulation (UE) 2016/679 in case you believe that the processing of your data is not in compliance with the applicable law on personal data protection, to the Italian Data Protection Authority or to the control authority of the EU member where you usually live or work, or the place where the alleged infringement has occurred. Furthermore, the list of the entities or of the categories of entities to which the data are communicated or that acknowledge as Responsible and/or authorised entities is at your complete disposal at the Data Controller. Finally, the data controller informs you that the communication of the data, following up a request from your side or right exercise, might be done prior to a reimbursement of expenses.

Contact and notice up-date

6. The **data controller** is the undersigned Society with legal seat and contact data as indicated in the headings of the current notice. The data controller will keep the current notice continuously up-dated. The revision indicated on the top of this page indicates the date of adaptation of the notice. The data controller will publish the up-dated notice through its web-site www.ecomavi.it or make it available on demand.

The data controller: **ECOMAVI S.R.L.**